

CCPS Application for Career Connections Placement

Part I: Completed by Student

Last Name: _____ First Name: _____ DOB: _____

Address: _____

Phone: _____ Current Grade: _____ Year of Graduation: _____

Part II: Basic Requirements: Completed by High School Counselor

Student's GPA; 2.5 minimum: _____

Counselor's initials/date

H.S.A. Requirement met: _____

Counselor's initials/date

75 Service Learning hours completed: _____

Counselor's initials/date

Attendance of previous quarter: _____
(94% minimum)

Counselor's initials/date

Proposed Career Connections experience is directly
related to student's completer or major.

Completer/Major: _____

Career Coordinator's initials/date

Student has completed at least three credits of
completer or major?

Career Coordinator's initials/date

Part III: Credit Summary and Schedule: Completed by High School Counselor

To be eligible for extra curricular activities, students must be enrolled in more than 50% of the class periods occurring in the school day. (See High School Eligibility-Extra Curricular section of Student Services Manual.)

Req'd High School Credits Remaining	Classes Scheduled to Fulfill Req's	Sem-Mod
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Career Connections:

- 132 clock hours of work-based learning = 1 credit
- Credits can be earned during the summer prior to the beginning of the 12th grade year, and during the 12th grade year.

Part IV: Student and Parent/Guardian Signatures

Student Signature: _____ **Date:** _____

My signature above verifies that I have met the requirements and understand that it is my responsibility to contact the school office on a regular basis to find out about senior activities and deadlines. Further, I am aware that transportation for these experiences, in all cases, shall be the responsibility of the student/parent/legal guardian. I also understand that it is my responsibility to seek the assistance of school administrators in resolving schedule conflicts which may arise due to unusual circumstances. I agree to keep my school counselor and Career Coordinator informed of any changes that occur to this approved plan. If I am 18 years old or older, in no event shall the Board of Education of Carroll County, its agents, or its employees be held responsible for any injury that may befall me or a third party during my participation in such events taking place off of school property, or in transportation to and from such events. I understand it is my responsibility to be sure that I am eligible for extra-curricular activities.

Parent/Guardian Signature: _____ **Date:** _____

My signature above verifies that I approve this plan for my child and that transportation for these experiences, in all cases, shall be the responsibility of the parent/legal guardian. In no event shall the Board of Education of Carroll County, its agents, or its employees be held responsible for any injury that may befall a student or third party during a student's participation in such events taking place off of school property, or in transportation to and from such events.

Notary/School Official: _____ **Title:** _____ **Date:** _____

(Signature verifies to above parent/guardian signature) (Notary place seal here)

Part V: Final Authorization

Recommend Approval

High School Counselor/Date

____ Yes ____ No

Career Coordinator/Date

____ Yes ____ No

Assistant Principal/Date

____ Yes ____ No

Principal/Date

☐ Approved ☐ Not Approved

☐ Parking Permit Approved

Date of Schedule Change

NOTICE OF NON-DISCRIMINATION

The Carroll County Public Schools (CCPS) is firmly committed to creating equal employment and educational opportunities for all persons with regard to its employment practices and in the provision of services, programs, and activities. The CCPS does not discriminate on the basis of age, color, genetic information, marital status, mental or physical disability, ancestry or national origin, race, religion, sex, or sexual orientation. The CCPS provides non-discriminatory access to school facilities in accordance with its policies and regulations regarding the community use of schools (including, but not limited to, the Boy Scouts). The following person has been designated to handle inquiries regarding the nondiscrimination policies: Gregory J. Bricca, Director of Research and Accountability, 125 North Court Street, Westminster, Maryland 21157, 410.751.3068

Copy: Student, Parent, Career Coordinator, School Counselor